

# UNREAL FEST EUROPE 2020



## Call for Proposals Guide

Your guide to submitting a session proposal for Unreal Fest 2020

### What is Unreal Fest Europe?

Unreal Fest Europe is a three-day conference for Unreal Engine game developers, both large and small.

### Speaker benefits

Unreal Fest speakers receive a complimentary pass to the conference along with lodging. Travel is not included.

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### Proposal Elements

- **Speaker bio:** 100 words
- **Speaker headshot:** Please provide a head and shoulder print-quality photo
- **Session title:** Please be as descriptive as possible
- **Session description:** 250 words or less
- **Session length:** If your proposal is accepted, a 25, 40 or 55 min time slot will be allocated to you based on the schedule (however you may indicate your preference during the submission process)
- **Target audience:** Describe who your session will appeal to
- **Key takeaways:** Describe what the audience will learn from your session
- **Please note:** You will be required to create an account to submit your proposal

### Speaker requirements

- Accept Unreal Fest Europe speaker agreement
- Attend speaker briefings - there will be a series of speaker briefings to address any questions and to prepare you for what to expect
- Attend tech check - your speaker manager will schedule a time with you for **Tuesday, 28 April**

### Presentation requirements

- Your presentation must not rely on an internet connection
- Presentations will be run from a dedicated PC. No personal laptops are allowed
- Your presentation must be delivered in PowerPoint

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## Speaker FAQ

### **Do I need to register for the conference?**

No, as a speaker you will be registered for the conference. When you arrive, your conference badge will be waiting for you to pick up.

### **Do I need to make a hotel reservation?**

No, as a speaker, your lodging will be covered for three nights (from Tuesday to Friday). If you wish to extend your trip, please contact the hotel once you have received your booking confirmation number.

### **Can I bring a partner/spouse/friend with me?**

Yes, but they will not have access to the conference, party, or meals unless they have purchased a conference pass. You will also be responsible for the incremental cost for double occupancy at the hotel. You may arrange for this once you have received your booking confirmation number.

### **Am I responsible for my travel costs?**

You are responsible for your travel costs to and from the event.

### **Can I request that my session not be recorded?**

Yes, you have the option to opt-out of session recording in the speaker agreement.